

Amendments to the Drainage Permit Application Process

Frequently Asked Questions (FAQs)

1. What is changing in the process to obtain a written authorization that is currently in place?

Starting from July 2, 2015 you will be required to complete a self-assessment by answering a pre-determined set of questions listed in a simple yes/no questionnaire.

2. What a new process to obtain a Drainage Permit will look like after July 2, 2015?

Previously each permit request was processed in a similar manner regardless of its risk, the new process separates your permit requests to standard vs. non standard.

While completing your self-assessment, if you answer “yes” to any question, you will be determined as having a *non standard* site and will need to submit further information (water quality, photos, and Environmental Site Assessment documents) along with the self assessment and application document. You will be contacted to discuss any further information that may be required. Once all supplemental information has been received, and risks have been mitigated you will receive an approval letter which may contain additional conditions.

If you answer “no” to all the questions, you will be determined as having a *standard* site. In this case your site will require no further approvals from ESC. You will simply need to submit the completed self- assessment and application document as a written notice and drainage Commencement Notice by mail, email, fax, or in person. Standard sites will still need to follow a list of standard conditions set out in the Code of Practice For Drainage Activities which is the legal document allowing us to process permits in this way. These delivery options are the same for non standard sites.

3. When will these amendments come into effect?

The new process will be enforced starting from July 2, 2015.

4. Why is The City of Calgary introducing these changes?

These changes to the process are made to improve your customer service experience by reducing the amount of time spent on low risk permits. If you have any further questions, please contact 3-1-1 or visit Calgary.ca.

